



## Administrative Fee Schedule

The creation of philanthropic funds at the Coweta Community Foundation is driven by each donor's wishes. The fees include the cost of the Community Foundation staff completing due diligence, board oversight of grantmaking and other shared administrative costs such as accounting, communication, gift acknowledgment, honorariums and reporting services. Fees vary depending on the type and size of fund.

Foundation fees are charged on a quarterly basis on the average daily balance of the fund. For funds that include assets other than cash, equities, bonds, or mutual funds, the normal Foundation fee is charged plus out of pocket costs unique to the management of the asset. Fees, commissions, and transaction expenses charged by Professional Investment Managers and Mutual Funds are netted from the fund and are considered in calculating total return for performance comparisons.

Fee schedule for funds: *Donor Advised Fund, Field of Interest Fund, Designated Fund, Agency Fund, Scholarship, Employee Assistance Fund, Restricted Fund*

\$1,000 annual fee (\$250 paid quarterly)	for assets up to \$50,000
1.5%	for assets \$50,000 - \$100,000
1%	for assets over \$100,000

*Pass-Through Funds:* there is a \$50 processing fee, unless outlined in the fund agreement

## ADDITIONAL GIVING OPTIONS

**Online Giving:** Funds may accept credit card donations online via the CCF's website. All applicable fees will be charged to the donation.

**Fundraising:** If you wish to engage in fundraising activities to add to your fund, please ask for our fund-raising policies and guidelines.

**Extraordinary services:** abnormally high transaction volume, complex gift acceptance, customized grant making procedures or other non-standard services may be subject to additional fees.

**Special Project and pass-through funds:** CCF offers a fiscal sponsorship program for a special project or to administer a fund that will serve as a pass-through for a particular project. These funds may have a large number of contributions, disbursements or both. Our fee will be 3-10% of the contributions received based upon the nature of the work required by CCF.

*All funds require a minimum of \$5,000. Fees are subject to change by action of the board of directors.*